



# Admission Checklist

## Middle and Upper School Applicants

Thank you for your interest in The Bolles School. Provided below is a checklist of the items needed for your child's application to be considered for admission.

Documents do not need to be sent in a single package. Please submit information as it becomes available. All admission documents must be received no later than January 10, 2017.

### CHECKLIST FOR COMPLETED APPLICATION FILES

- Application** – With photograph attached (optional).
- Copy of Birth Certificate**
- Application Fee** – All Day School and Domestic Boarding applicants pay a non-refundable application fee of \$45 when payment is made by check payable to Bolles or in cash. Additionally, when an application is submitted online, the fee may be paid by e-check or by credit card (additional \$5 fee applies). All International Boarding School applicants pay a non-refundable application fee of \$75 when payment is made by check payable to Bolles or in cash. If the application fee is paid by credit card (required for applications submitted online), the fee is \$80. These fees offset additional administrative costs.
- Parent Questionnaire** – Please return with the application, or shortly thereafter.
- Applicant Questionnaire** – Found on page 4 of the application. This must be completed by the student.
- Essays** – Topics found on page 4 of the application. Two essays required. Essays may be submitted under separate cover.
- Transcript Request Form** – Signed by parent/guardian and given to the appropriate official at the student's current school. Grades and test scores are to be sent by the school directly to Bolles.
- English Teacher Recommendation Form** – To be sent by the school directly to Bolles.
- Math Teacher Recommendation Form** – To be sent by the school directly to Bolles.
- Principal/Counselor Recommendation Form** – To be sent by the school directly to Bolles.
- Passport Copy** – Required if applicant is not a U.S. Citizen.
- December 1, 2016** – Confirm with the student's current school that the necessary documents have been submitted to Bolles.
- Interview** – To schedule an appointment, please call the appropriate Admission Director at least one week in advance.
- Entrance Exam** – Required of all applicants. Independent School Entrance Exam (ISEE) Register and pay online at [www.ISEETEST.org](http://www.ISEETEST.org), or Secondary School Test (SSAT) – Register and pay online at [www.SSAT.org](http://www.SSAT.org). Applicant to Grade 12 and the PostGrad program are required to provide SAT or ACT scores.

**Open House Events:** See [www.Bolles.org/admission](http://www.Bolles.org/admission) for open house dates.

**Note:** Checklist items may be sent:

BY MAIL:  
The Bolles School  
Office of Admission  
7400 San Jose Blvd.  
Jacksonville, FL 32217

BY EMAIL:  
Scan and email to  
[Admission@Bolles.org](mailto:Admission@Bolles.org)

BY FAX:  
Fax to (904) 739-9929

**Special Note:** Completed applications received by January 10, 2017, will be considered by the Admission Committee during the first round of selection in February. Admission decisions will be mailed on February 23, 2017.

ISEE Test Dates	Register Before	Grade Level	Location
Sept. 17	Aug. 27	7-12	Providence School
Oct. 1	Sept. 10	7-12	Providence School
Oct. 1	Sept. 10	7	San Jose Episcopal
Oct. 8	Sept. 17	6-11	The Bolles School
Oct. 29	Oct. 8	7-12	Providence School
Nov. 5	Oct. 15	6-12	Episcopal School
Nov. 12	Oct. 22	7	Riverside Presbyterian
Nov. 19	Oct. 29	6-11	The Bolles School
Dec. 3	Nov. 12	7-12	Providence School
Dec. 3	Nov. 12	7	St. Mark's Episcopal
Dec. 10	Nov. 19	6-11	The Bolles School
Dec. 10	Nov. 19	7	San Jose Episcopal
Jan. 7	Dec. 17	6-11	The Bolles School
Jan. 14	Dec. 24	6-12	Episcopal School
Jan. 21	Dec. 31	7-12	Providence School

ISEE Test Dates	Register Before	Grade Level	Location
Jan. 21	Dec. 31	5-12	St. Johns Country Day
Feb. 11	Jan. 21	7-12	Providence School
Feb. 25	Feb. 4	6-11	The Bolles School
Feb. 25	Feb. 4	5-12	St. Johns Country Day
Mar. 4	Feb. 11	7-12	Providence School
Mar. 11	Feb. 18	6-11	The Bolles School
Mar. 18	Feb. 25	5-12	St. Johns Country Day
Apr. 1	Mar. 11	7-12	Providence School
Apr. 8	Mar. 18	6-12	Episcopal School
Apr. 8	Mar. 18	5-12	St. Johns Country Day
Apr. 22	Apr. 1	6-11	The Bolles School
May 6	Apr. 15	6-11	The Bolles School
May 27	May 6	5-12	St. Johns Country Day
Jun. 10	May 20	6-11	The Bolles School
Jun. 24	Jun. 3	5-12	St. Johns Country Day
Jul. 8	Jun. 17	6-11	The Bolles School